

<u>Responsible Body</u>	<u>Title of Policy</u>	
<u>Governing Body of Flyford Flavell Primary School</u>	<u>Fundraising Policy</u>	

Last reviewed on Date: 30th September 2026

Next Review Date: 30th September 2029

Signature..... (Chair of Governors)

Print Name.....

Purpose

This policy is designed to support the school's charitable aims and to encourage pupils to become caring and compassionate citizens who contribute positively to society.

Aims

To raise pupils' awareness of how charities support those in need in a range of contexts.

To support fundraising for the benefit of the school through the Parent Teacher Association (PTA).

To promote engagement with local, national and international charities.

To support fundraising for ethical charities.

To support charities that have benefited the local community.

To be mindful of the impact that requests for financial donations may have on families.

To provide guidance on the responsibilities associated with fundraising activities.

Parent Teacher Association (PTA)

The PTA is a registered charity which exists to raise funds to purchase resources that enrich the education of the children at Flyford Flavell Primary School and to provide a forum for parental participation in the school community. The school actively supports the work of the PTA, which is the main focus of our fundraising activities.

The PTA carefully considers the nature and frequency of events so as not to place financial strain on families.

The funds raised from each PTA event will be published in the school newsletter and the PTA will publish annually details of funds raised and how they have been utilised.

Staff support the PTA on a rota basis.

All PTA activities are focused on raising funds for the school. External charitable fundraising activities will not be run in conjunction with any PTA event.

The school relies on the PTA's governance arrangements to ensure the appropriate handling, management and accounting of funds raised.

Supporting External Charities

During the first School Council meeting of each academic year, pupils will review the school calendar and confirm support for annual national charitable events, for example Comic Relief, Remembrance activities and Christmas Jumper Day.

Food donations collected during Harvest celebrations will be donated to a local food bank.

During Christmas productions, parents and carers may make a voluntary financial donation to a named charity. This charity will be chosen by the staff team in response to the needs of the local community, for example local hospitals serving the community or charities supporting illnesses that have affected members of the community.

Pupils will be encouraged to share fundraising activities they have undertaken for causes that are important to them outside school. Pupils' charitable achievements may be publicised in the school newsletter to inspire others to engage in acts of service and generosity.

The school will participate in local Good Citizen Award schemes and, where appropriate, nominate pupils who have demonstrated commitment to charitable fundraising outside school events.

Responsibilities

The Headteacher is responsible for approving all fundraising activities, regardless of the amount to be raised, ensuring that they are relevant to the aims and ethos of the school.

Fundraisers are responsible for:

Requesting approval for fundraising activities from the Headteacher.

Disclosing any actual, potential or perceived conflict of interest when participating in fundraising activities.
Acting with fairness, honesty, integrity and openness when carrying out fundraising activities.

Where a member of staff becomes aware that an external organisation is raising funds on behalf of the school, the Headteacher must be informed. Any such fundraising activity must be approved by the Headteacher before the school accepts any associated donation.

Monitoring and Review

This policy will be reviewed every three years by the Headteacher and Governing Body, or sooner if changes in legislation, regulation or school practice make this necessary. Any fundraising activities undertaken by the school will be monitored to ensure they remain consistent with the aims of this policy and the school's values.