


<u>Responsible Body</u>	<u>Title of Policy</u>	
<u>Governing Body of Flyford Flavell Primary School</u>	<u>Fundraising Policy</u>	

Last reviewed on Date: 30<sup>th</sup> September 2023

Next Review Date: 30<sup>th</sup> September 2026

Signature..... (Chair of Governors)

Print Name.....

## **Purpose**

This policy is designed to support the school's charitable aims and to encourage children to grow into caring and compassionate citizens who are keen to contribute to society.

## **Aims**

- To give pupils awareness of how charities support those in need in a range of contexts
- To support the raising of funds for the benefit of school via our Parent Teaching Association
- To promote engagement with local, national and international charities
- To support fund raising for ethical charities
- To support charities that have benefitted our local community
- To be mindful of the impact of requests for financial donations on families
- To provide guidance on responsibilities relating to fundraising activities

## **Parent Teachers Association (PTA)**

The PTA is a registered charity which exists to raise funds to buy resources that enrich the education of the children at Flyford Flavell Primary School and to provide a forum for parental participation in the school community. The school actively supports the work of the PTA which is the main focus of our fundraising activities.

The PTA carefully consider the nature and frequency of events so as not to place financial strain on families. The funds raised from each PTA event will be published in our newsletter and the PTA will annually publish funds raised and how they have been utilised.

Our Staff support the PTA on a rota basis. We nominate a Year 6 pupil to be a pupil voice link with the PTA. All PTA activities are focused on raising funds for school. External charitable fundraising activities will not be run in conjunction with any PTA event.

The school places reliance on the PTA's own governance to ensure appropriate handling and accounting for raised funds.

## **Supporting External Charities**

During the first School Council meetings, pupils will review the school calendar to confirm annual support for national, regular charitable events. E.g. Comic Relief, Remembrance, Christmas Jumper Day.

Food donations received during our Harvest celebration will be distributed to a local food bank.

During our Christmas productions, parents/carers can give a financial donation to a named charity. This charity will be chosen by our staff team in response to the needs of our local community. E.g. Local hospitals that serve our community, charities that support illnesses experienced by our community.

Children will be encouraged to share opportunities they have had to raise funds for causes that are important to them outside of school. Pupils' charitable achievements will be publicised in our newsletter to inspire other pupils to engage in altruistic acts.

School will participate in the local "Good Citizens Award" scheme, in particular by nominating children who have fundraised for charities outside of school events.

## **Responsibilities**

The Headteacher is responsible for approving all fundraising activities, regardless of the potential amount to be raised, ensuring they are relevant to the aims and ethos of the school.

Fundraisers are responsible for:

- requesting approval of fundraising activities from the Headteacher.
- disclosing any actual or apparent conflict of interest when participating in fundraising activities
- acting with fairness, honesty, integrity and openness when carrying out fundraising activities

Where a member of staff becomes aware that an external body is raising funds on behalf of the school, the Headteacher must be notified so the fundraising can be approved, and the school can accept the donation.