



PTA NEWSLETTER

Together we support our school


WELCOME!

Half termly news,
events, updates and
more from your PTA
team!

AUTUMN TERM V1 • 2026

UPCOMING EVENTS



MOVIE NIGHT
Friday 18th Sept



HALLOWEEN DISCO
Friday 16th October



**HALLOWEEN COLOURING
COMPETITION - £1 ENTRY**
Monday 19th October

WE NEED YOU!



The PTA is always looking for
new members!

Good at making posters?
**Could you wrap the Xmas
fayre presents?**
**Fancy helping out at an
event?**

Whether you can spare a
little time or a lot, all and
any help is appreciated.
We're a friendly bunch -
come join us! Email
flyfordpta@gmail.com

THANK YOU

Your support, generosity and enthusiasm for the
PTA events last half term was amazing. We
hope you've had a wonderful summer and are
excited for the new academic year!

The PTA have big ambitions and are thrilled to
announce that alongside our other projects, we
are now fundraising for a NEW classroom
learning space (see p.2 for more info!)

To help us achieve this we of course have many fun events planned for the coming
year - we'd love you to get involved!

£2965.04
TOTAL PROFIT
LAST YEAR!

Colour Run!



Last term the PTA was asked to organise the
school's first ever Colour Run, a new annual
event for the years 5 & 6 children to
celebrate their final years at Flyford. And
what a fantastic celebration it was!

The children thoroughly enjoyed taking part
and the rest of the school had a lovely time
watching them - PTA ice cream in hand!

Many thanks to all the parents who
volunteered to help on the day, we couldn't
have done it without you.



Well done all who've
downloaded the app
so far. We've raised a
huge **£565.74** just
doing our everyday
shopping! See p.2 for
July leaderboard.

PTA Secretary Wanted!



A core position on the
team has become
available. Interested?
See p.3 for more details.

**Come
join
us!**

For the PTA Annual
General Meeting on the
9th October - see P.4 for
meeting details.

DONATE TODAY

Help the Flyford Flavell PTA
reach its £20,000 fundraising goal for a new
classroom learning space & storage shed.

HOW IT WORKS

Step 1. Show your support by taking part in all the events the PTA organise

Encourage your children to take part in all our fun events, from movie nights, doughnut / cookie sales to sponsored events.

Step 2. Make extra donations straight into the PTA account

If you wish to make additional donations we will happily accept these straight into the PTA bank account. Details can be sent so please contact us. Select your amount and don't forget to add your name so we can personally thank you.

Step 3. Share and spread the word

After donating consider sharing on social media or with friends to help us reach more people.

Step 4. See if your employer offers a Company Match Funding Scheme

A lot of companies offer a company match funding scheme we could benefit from. This means you help raise a figure and they match it, meaning we get to our final amount much quicker!

Step 5. Download the easy fundraising app

Download the app, select Flyford Flavell Primary School PTA as your cause.
Do your online shopping as normal but go through the Easyfundraising app.

Questions?

Please contact Kym Ash at flyfordpta@gmail.com or visit
www.flyfordflavellprimaryschool.com -
[Facebook.com/flyfordflavellprimarieschoolpta](https://www.facebook.com/flyfordflavellprimarieschoolpta)



**YOUR GENEROSITY
AND SUPPORT MEAN
THE WORLD TO US.
THANK YOU FOR
HELPING US MAKE A
POSITIVE IMPACT!**



REMINDER

The compulsory items that PTA funds must cover every year:

- Annual servicing of the playground gym equipment
- PTA Parentkind membership
- Our movie licence
- Our small lottery licence
- Bank account service charges



	Craig A. Joined: 06/02/2026 Last raised: 22/07/2026	£22.18
	Abbi W. Joined: 18/05/2026 Last raised: 28/07/2026	£9.25
	Kym A. (you) Joined: 29/01/2026 Last raised: 06/07/2026	£8.61
	Jess C. Joined: 03/07/2026 Last raised: 09/07/2026	£0.29
	Hanna R. Joined: 06/07/2026 Last raised: 11/07/2026	£0.13
	Kerry S. Joined: 08/02/2026 Last raised: 08/07/2026	£0.03

Flyford Flavell PTA:

Charlotte Davis, Kym Ash, Emma Hoxey, Charlotte Dovey, Jess Bollerod, Martha Newbury, Abbi Wong, Lauren Yorke, Catherine Hathaway, Craig Ash, Paul Hoxey & Jess Cannon. Contact us on flyfordpta@gmail.com



Role of PTA Secretary

Main Role of the PTA Secretary

The PTA Secretary supports the PTA committee to build effective communication links between the school and the association. They also maintain accurate records.

Duties and responsibilities of the PTA Secretary

- Prepares for meetings (with the PTA Chair)
- Takes minutes at meetings, recording attendance, action points, decisions, and proposals
- Circulates approved minutes, along with a reminder of any actions agreed
- Maintains association records
- Makes sure the association is GDPR-compliant
- Updates trustee details with relevant charity commission (as appropriate)
- May be a signatory on the PTA bank account (along with at least one other committee member)
- Handles the association's correspondence

Key skills

- Organised and efficient – keeps accurate records in a format that can easily be handed over to a successor
- Good listener – able to identify key discussion points, actions, and agreements at meetings to accurately record in minutes
- Calm, friendly, and approachable – able to communicate confidently with the school and the committee members

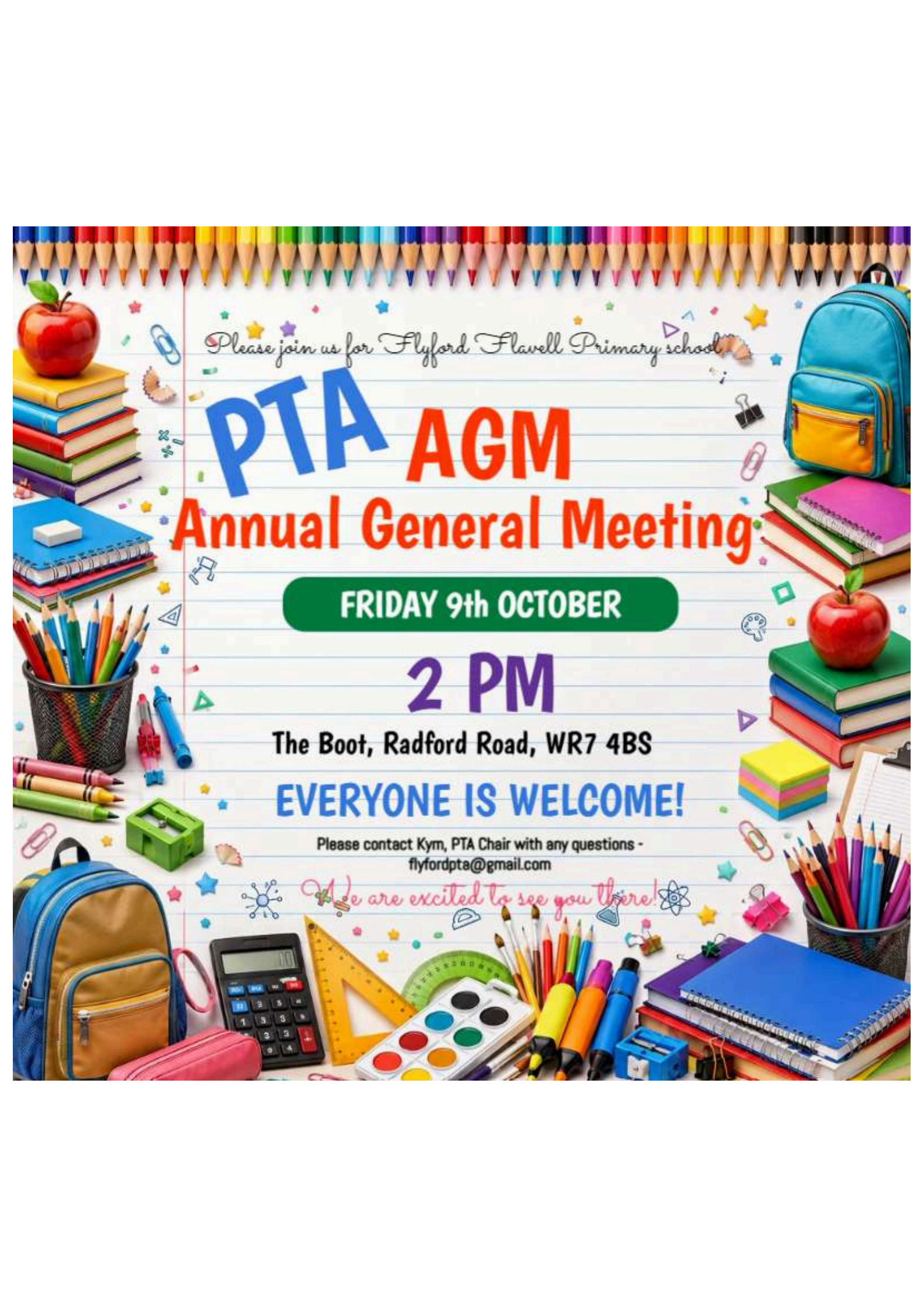


Our charity organisation has 3 official positions to help us run effectively An opportunity has come up for someone to join our fabulous group of volunteers as our secretary for the upcoming academic year.



We NEED you!!!

Is this something you would like to do?



Please join us for Flyford Flavell Primary school

PTA AGM

Annual General Meeting

FRIDAY 9th OCTOBER

2 PM

The Boot, Radford Road, WR7 4BS

EVERYONE IS WELCOME!

Please contact Kym, PTA Chair with any questions -
flyfordpta@gmail.com

We are excited to see you there!