

Flyford Flavell Primary School Terms of Reference for The Governing Board

The Governing Board must operate in the best interests of the pupils, not as representatives to lobby on behalf of their constituency. Its core function is to provide strategic leadership, act as a critical friend to the school and be accountable for its own and the headteacher's decisions. It should set aims and objectives and agree, monitor and review policies, targets and priorities.

Terms of reference:

- To agree constitutional matters*, including procedures where the Governing Board has discretion
- To recruit new members as vacancies arise and to appoint new governors* where appropriate
- To hold at least three Governing Board meetings a year*
- To appoint or remove the Chair and Vice Chair*
- To appoint or remove a Clerk to the Governing Board*
- To establish the committees of the Governing Board and their terms of reference*
- To appoint the Chair of any committee *(if not delegated to the committee itself)*
- To appoint or remove a Clerk to each committee – where the clerk is not available a member of the committee will be appointed to take minutes.
- To suspend a governor*
- To decide which functions of the Governing Board will be delegated to committees, groups and individuals*
- To receive reports from any individual or committee to whom a decision has been delegated and to consider whether any further action by the Governing Board is necessary*
- To receive and review the termly Headteachers report
- To receive and review the School Improvement Plan and School Evaluation Form
- To approve the first formal budget plan of the financial year
- To review the delegation arrangements annually*
- *Any other items which the Governing Board may wish to include as and when necessary*

***these matters cannot be delegated to either a committee or an individual**

Membership – As per the Instrument of Government

Disqualification – as per Regulation 17 and Schedule 4 of the Constitution Regulations

These terms of reference agreed by the Governing Board | 09/11/2021

Name of Governor	Governor Responsibility	End of Term of Office
Mrs Anne Howarth	Chair, Safeguarding	30/09/2026
Mr Martyn Palmer		30/09/2026
Mrs Rosalind Brotherton	Headteacher	Ongoing
Mrs Hannah Bown	Staff Governor	13/09/2029
Mrs Jo Moseley	Parent Gover, Chair of P&S, SEND	04/09/2026
Mrs Tania Jones	Vice Chair, Chair of FPP,	31/08/2029
Mrs Chris Millward	Maths & Science	06/07/2029
Mrs Cat Wood		31/08/2029
Mrs Claire Hartley	Literacy	31/08/2029
Mrs Linda Robinson		31/08/2029
Mrs Abbi Wong	Early Years	31/08/2029
Mr Glenn Dunkley	Associate (H&S)	

Chair of the Governing Board		Anne Howarth
Vice-Chair of the Governing Board		Tania Jones
Clerk (s) to the Governing Board		Charlotte Patterson

Quorum:		One half of the number of Governors currently appointed.
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